

St. John's Parish Youth Worker / Minister
Job Description

Reporting to: The Associate Minister
Supported by: Clergy, staff and church wardens

AIMS AND OBJECTIVES

To know Christ and to make Him known

- To encourage and lead young people (principally 10-18 year olds (school Y6-13)) to full Christian commitment and church membership.
- To encourage and support youth participation and service in wider church activities.
- To establish outreach to local young people.
- To build on our work in local schools, particularly The Winston Churchill School (Secondary).
- To encourage and support youth leaders and helpers in their youth work in this parish.
- To develop partnership with parents
- To participate in local youth ministry networks.

DUTIES AND RESPONSIBILITIES

Areas in *italics* considered more appropriate to the role of Youth Minister. The Associate Minister will bear responsibility for these areas on behalf of a Youth Worker, who may take on these additional responsibilities as experience is gained.

1. To be an active and exemplary church member, playing a full role in the life of the church family through personal discipleship, public worship and prayer, participation in a small group, and serving in other areas of church life according to your skills.
2. To oversee the pastoral care and support of the young people in the parish churches.
3. To develop partnerships with parents, communicating effectively with them about planned activities and the needs of their children, and supporting them in their role.
4. To prepare and co-ordinate an ongoing spiritual (teaching and worship) and social programme for the youth of the parish.
5. To co-ordinate and lead the existing youth groups, currently Sunday and mid-week for years 6-9 and 10 – 13.
6. To encourage and facilitate interaction between the different groups.
7. To encourage young people to play an active part in the wider church family, collaborating with other ministry leaders to foster young people's gifts and help them to find appropriate ways to serve.
8. To oversee and manage lay youth leaders and helpers. Encourage, equip and support them to be effective in ministry to young people. *Recruit and train new leaders and helpers from within the church family. Arrange and deliver internal and external training to equip the team.*
9. *To lead and preach, as appropriate / as required, at Sunday services.*
10. To work with the Families and Children's Worker to ensure a smooth transition between age groups.
11. To support the Families and Children's Worker in planning and delivering the annual summer Holiday Club, and other annual services and events (e.g. at Christmas and Easter).
12. To plan and lead an annual youth weekend away.
13. To liaise and develop relationships with local schools, and, in partnership with "Engage" schools workers, to take opportunities for Christian witness through assemblies, lessons, CU's, chaplaincy, or other appropriate initiatives.

14. To build and maintain relationships with local youth organisations (Scouts, Guides etc.), developing opportunities for young people and their families to connect with the church.
15. To encourage and enable young people to attend Christian residential “camps” and other external youth events (e.g. those run by Capital Youthworks, Surrey Gospel Partnership, etc.). Actively participate in leadership of some of these, including leading on a summer camp. Build links with external events by encouraging youth leaders to serve.
16. To work with the Parish Safeguarding Officer and others to ensure good safeguarding practices within youth ministry.
17. To familiarise yourself with our parish policies, to keep abreast of changes to all relevant legislation, and to ensure compliance at all times.
18. To attend weekly leadership meetings with the rest of the ministry team and the churchwardens, representing the needs of young people at this meeting.
19. *To report to the PCC on matters relevant to young people and youth work in the Parish.*
20. To prepare annually a budget for the following year’s youth work, and to ensure that this budget is adhered to.
21. To continue your personal and professional development by regular attendance at relevant conferences, courses (including safeguarding courses), and self-guided study, as agreed with your Line Manager.

To fulfil any other responsibilities deemed necessary, by agreement with your Line Manager or the Vicar.

PERSONAL QUALITIES

- Personal holiness and Christian maturity.
- Humility and a servant heart.
- Enthusiastic and able to take initiative.

OUR COMMITMENT TO YOU

We are a team, all working to bring glory to God. We commit to:

- Support you to grow your faith in and love for Jesus Christ.
- Treat you with love and respect at all times and in all situations.
- Support you fully to achieve the aims, discharge the duties, and bear the responsibilities stated above.
- Provide you with the time and opportunities necessary for personal and professional development.
- Provide adequate supervision, and freedom, to undertake your role.
- Set achievable goals, and provide regular appraisals.